

Our Ref: FER/ECH  
Your Ref:  
Date: 25 September 2015

Dear Parent/Carer

### **FREEBROUGH ACADEMY MEALS – ALLERGY PROCEDURE**

I am writing to update you regarding the action we are taking in the Academy in the light of the new European Union regulations on food allergens which came into force on 13 December 2014. We are required to analyse all of the food products we serve at the Academy in order to identify which of the 14 key food allergens are present. Further information on these (provided by The Food Standards Agency) are detailed on the reverse of this letter.

Enclosed is an updated allergy reporting form which needs to be completed if your son or daughter has been diagnosed with a food allergy. This will allow the Catering Manager to make any necessary arrangements or adjustments to the menu to ensure the most appropriate provision of school meals for your son or daughter.

Please ensure that you also inform us if there is a change to your child's medical condition which may affect their food requirement, or if you receive updated information from the doctor regarding their food allergy.

We hope that you will be able to assist the Academy in the prompt identification of your child should they suffer from a food allergy, providing all necessary information required which will enable the safe provision of school meals.

If you require any further information about Freebrough's Allergy in Schools Procedures, please do not hesitate to contact the Catering Manager, via the Academy contact number, 01287 676305.

Yours sincerely



MR F ERASMUS  
Catering Manager

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